

**FOREST HILLS EASEMENT ASSOCIATION**  
2011 MEMBERSHIP INSTRUCTIONS

Welcome to another great year at Forest Hills Easement. The membership application procedure has changed from previous years, so please read this carefully before proceeding.

**Forest Hills Easement Association (FHEA) membership.**

To use the easement you must be a paid FHEA member. The annual fee for membership is \$265, new members pay a one-time initiation fee of \$175, and we assess a late fee of \$50 for applications received after the due date of April 1, 2011. All applicable fees are payable by check to FHEA.

**Lake Oswego Corporation (LOC) Membership**

To use the easement, you must **also** be a member of the LOC. The annual fee for LOC membership is \$75 for swim members, \$1160 for powerboat members, payable directly to LOC, due Feb. 28, 2011.

**Forest Hills Easement amenities**

Eligible members may rent a powerboat slip from FHEA, subject to seniority and boat size restrictions. The fee for a boat slip is \$400, payable to FHEA. Eligible members may also rent canoe/kayak racks for \$145, lockers for \$85 and purchase extra keys at \$5 each. All of these fees are payable by check to FHEA, and must also be paid by April 1, 2011.

**Registration procedure**

1. You must complete and return the attached **FHEA Membership Application** to FHEA (PO Box 158, Lake Oswego, OR 97034) along with your check for all applicable fees.
2. You must complete the LOC membership form and return it with the applicable fees (\$75 for swim members, \$1160 for powerboat members) to LOC (PO Box 203, Lake Oswego, OR, 97034). If you have not received an LOC membership form in the mail, you can use the copy appended to this application.
3. When FHEA receives your check and application for FHEA membership, we will notify LOC that you are a paid easement member.
4. When LOC receives your LOC application and check, they will notify FHEA that you are a paid lake member.
5. We will issue your key(s) **only** when we have confirmation that you are paid with both FHEA and LOC. We will exchange information with LOC on a weekly basis, so you may have to wait a few days for keys.

***So what do I really need to do?***

**If you are a member without a powerboat:** Fill in attached FHEA membership form, mark any amenities you would like, tally total and send form along with check for appropriate amount to FHEA. Fill out LOC form and send to LOC with check for \$75. Wait for confirmation to receive key.

**If you are a member with a canoe/kayak:** Fill in attached FHEA membership form, mark any amenities you would like, tally total and send form along with check for appropriate amount to FHEA. Fill out LOC form including details on your canoe or kayak and send to LOC with check for \$75. Wait for confirmation to receive key. LOC will send you tags for your canoe. The State of Oregon requires you to have a current Aquatic Invasive Species Prevention Permit: <http://bit.ly/f03j39>

**If you are a member with a powerboat and a current FHEA slip:** Fill in attached FHEA membership form, mark the boat slip fee (\$400), mark any amenities you would like, tally total and send form along with check for appropriate amount to FHEA. Fill out LOC form and send to LOC with payment for \$1160. Wait for confirmation to receive key.

**If you are a member with a powerboat that you do not keep in an FHEA slip:** Fill in attached FHEA membership form, mark any amenities you would like, tally total and send form along with check for appropriate amount to FHEA. Fill out LOC form and send to LOC with payment for \$1160. Wait for confirmation to receive key.

**If you are a member who does not currently have an FHEA slip, but would like one:** Fill in attached FHEA membership form, mark the appropriate slot on the form for members desiring a slip, mark any amenities you would like, tally total and send form along with check for appropriate amount the FHEA. Fill out and send the LOC swim member form to LOC with your payment of \$75. If your request for an available slip is granted, you will be assessed the \$400 slip fee by FHEA at that time. Then you will upgrade your LOC membership to a powerboat membership and pay the difference to LOC directly. Wait for confirmation to receive key.

**If you are a new member:** Follow appropriate instructions above regarding boats, and be sure to mark the initiation fee on the membership application before you tally.

Membership Questions should be addressed to Rich Read, 503-913-4189, [richread@aol.com](mailto:richread@aol.com)

**Mark your calendar! FHEA Annual Work Party is scheduled for Saturday, May 21, 2011. Mark your calendar!**

FHEA MEMBERSHIP APPLICATION

2011

Membership in the Forest Hills Easement Association (FHEA) is available to all eligible property owners in accordance with the Bylaws of the Forest Hills Easement Association. This application must be completed and returned no later than April 1, 2011. Fees are to be paid in full for each calendar year, they are not prorated for partial-year use. Please write clearly.

Name: \_\_\_\_\_ Spouse's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ email : \_\_\_\_\_

Children's Names and Ages: \_\_\_\_\_

- 1. I hereby apply for membership for the current year in the Forest Hills Easement Association and agree with the application information I have supplied above. Each member of my family understands the rules and regulations and agrees to abide by them.
2. My signature below allows my children and /or guest(s) use of all easement property.
3. I agree that I will abide by the Forest Hills Easement Association Bylaws and Rules, and I agree that my family will abide by them.
4. By entering my email address, I consent to receive newsletters, notices and official correspondence from the FHEA Board by email.

Date: \_\_\_\_\_ Signature \_\_\_\_\_

Fees

Table with 2 columns: Fee Description and Amount. Rows include FHEA Membership Fee (Required) (\$265), FHEA New Member Initiation Fee (\$175), FHEA Membership Application Late Fee (\$50), FHEA Extra Key (each additional) (\$5), FHEA Boat Slip (\$400), FHEA Canoe/Kayak Rack (\$145), and FHEA Locker (\$85).

Total Amount Due \$ \_\_\_\_\_

Make check payable to "Forest Hills Easement Association". Please mail application and fee to: FHEA PO Box 158, Lake Oswego, OR 97034 Application and Fees due by April 1, 2011.

Boat Slip Renewal/Request

- I. I am: current powerboat member with FHEA slip, and I wish to retain my slip \_\_\_ slip # \_\_\_
new or current member who would like an FHEA slip should one become available \_\_\_
current slip holder who would like to move to another slip if possible \_\_\_ indicate desired slip(s) \_\_\_
II. Registered Owner(s) of Boat: \_\_\_\_\_ State Registration No.: \_\_\_\_\_
III. i) Measurement of Overall Rigged Length and Width including Motor: L \_\_\_\_\_ W \_\_\_\_\_
IV. ii) Do you share ownership or intend to allow another Member to use the Craft\*? \_\_\_\_\_ Yes \_\_\_\_\_ No.
V. If you checked "Yes" please provide the name, address and telephone number of each of the other owner(s) or Members who will use the craft: \_\_\_\_\_ \*Please refer to §VI.1.f and related subsections of FHEA Bylaws concerning multiple ownership and sharing of boats.

I UNDERSTAND that: (1) boat slip assignments are based on a variety of factors including the amount of time we have been uninterrupted members of the Forest Hills Easement Association ("FHEA") and the width and rigged length of all boats; (2) only one space for a boat or canoe/kayak can be assigned to an eligible member family; (3) although reasonable efforts will be made to allow members to retain their most recent boat slip, locker or canoe/kayak rack assignment, the Executive Board of FHEA determines boat slip assignments; and (4) my agreement to accept the Board's decision regarding boat slip, locker and canoe/kayak rack assignments is a condition of the Executive Board's consideration of this application. \_\_\_\_\_(initials)